

BANK OF COMMERCE - Automatic Funds Transfer Request (AFT OR ACH)

ACCOUNT NUMBER _____

DATE _____

ADD

REMOVE

CHANGE

LEGAL NAME _____ SOCIAL SECURITY NUMBER _____ DRIVERS LICENSE # & STATE _____

EMAIL ADDRESS _____ DATE OF BIRTH _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

PHYSICAL ADDRESS - if different from mailing address _____ CITY _____ STATE _____ ZIP _____

HOME PHONE # _____ CELL PHONE # _____

PURPOSE

- Loan Payment
- Scheduled Transfer to Another Account
- Cover Overdraft in Another Account (Sweep)*

DEBIT ACCOUNT LOCATION

- BOC Account
- Account at Other Financial Institution

DEBIT ACCOUNT TYPE

- CHECKING ACCOUNT
- SAVINGS ACCOUNT
- MONEY MARKET ACCOUNT

DEBIT ACCOUNT NUMBER _____

DEBIT ACCOUNT ROUTING NUMBER _____

Leave Blank if Debit Account is a BOC Account

CREDIT ACCOUNT LOCATION

- BOC Account
- Account at Other Financial Institution

CREDIT ACCOUNT TYPE

- CHECKING ACCOUNT
- SAVINGS ACCOUNT
- MONEY MARKET ACCOUNT
- LOAN

CREDIT ACCOUNT NUMBER _____

CREDIT ACCOUNT ROUTING NUMBER _____

Leave Blank if Debit Account is a BOC Account

FREQUENCY

- DAILY
- WEEKLY
- TO COVER OVERDRAFTS
- MONTHLY
- ONE TIME
- OTHER _____

Beginning Date _____

Ending Date _____ No Ending Date

AMOUNT

_____ Allow Partial Sweep? Yes No

Bank of Commerce, is authorized to check credit history and to answer questions about the credit experiences with this account.
I also certify that all the above information is correct and accurate.

SIGNATURE OF ACCOUNT OWNER OR AUTHORIZED SIGNER _____ DATE _____

By signed above you are authorizing Bank of Commerce to initiate one or more ACH/AFT Transactions on your behalf and you agree to pay the AFT/ACH setup fee as disclosed in the bank's schedule of fees. Bank of Commerce shall be responsible only for performing the services expressly provided for in this agreement, and shall not be liable for its negligence in performing those services, and shall not be liable for issues arising from this funds transfer. Any transactions being returned as Unauthorized, Stop Payment, Account Closed Etc. will be assessed an additional fee as disclosed by the bank's schedule of fees. The Bank of Commerce retains the right to revoke the above authorization without notice.

* When selecting the Sweep Option, please be aware that the following circumstances will prevent sufficient funds from being transferred from one account to another account to cover the overdraft, which may result in an overdraft fee or other charges as disclosed in the Bank's schedule of fees.
a) Insufficient funds in the primary account you are sweeping from to cover the overdraft in the sweep to account
b) Uncollected funds in the primary account you are sweeping from to cover the overdraft in the sweep to account
If you select to "Sweep even if partial amount" this will sweep the balance from your primary account to the sweep to account, even if their is not sufficient funds to cover all of your overdraft needs.
Sweep transfers will affect the earning of interest on your primary sweep from account if it is an interest bearing account.